

**The Church Club of New York  
Fourth Annual Young Adult of the Year 2017 Service Recognition Award**

**INFORMATION & GUIDELINES FOR APPLICATIONS / NOMINATIONS**

**Program Description:**

The Church Club of New York's annual **Young Adult of the Year Service Recognition Award** is a tri-state regional program that provides recognition to an outstanding Young Adult (in his or her 20s or 30s), or group of Young Adults, for exceptional volunteer missionary service work within the Young Adult's or group of Young Adults' church or other community ministry acknowledged in the Episcopal Dioceses of New York, New Jersey, Newark, Long Island, or Connecticut.

**Candidate Qualifications:**

The Award is open to baptized lay Christians over the age of 19 and under the age of 40.

**Candidates may apply directly for the Award or may be nominated.**

**Candidate Endorsement:**

A minimum of two letters of recommendation is required in support of the candidate. One letter must be from a clergy member and one must be from a lay member of the church or other community ministry.

**Honorarium:**

The Award is accompanied by a \$1,000 honorarium, of which \$500 is designated to the Young Adult or group of Young Adults, and \$500 is designated for the church or other outreach service ministry.

**Application Submission Procedure:**

Qualified candidates are invited to apply by submitting a completed Application/Nomination Form and other required documents on the Submission Checklist. Only Applications/Nominations submitted via email to [churchclubny@gmail.com](mailto:churchclubny@gmail.com) will be reviewed.

**Application/Nomination Submission Deadline:**

Applications/Nominations must be received before the close of business on Friday, April 28, 2017. Acknowledgment of receipt of applications and nominations will be made by email.

**Application/Nomination Submission Checklist:**

- Cover Email with the following attachments:
- Completed Application/Nomination Form (For a group of Young Adults, please complete a Form for each group member),
- Personal Statement (not longer than one page) describing the mission-related and/or community service being performed, and explaining your or the group's involvement (including the number of voluntary service hours devote to the designated ministry) and why it is important to you or to the group,
- Current Resume(s),
- Letter of recommendation from the church's Rector or other Clergy member, and
- Letter of recommendation from the church's Warden, other Vestry member, or active parishioner

**Selection Procedure:**

The Church Club's Board of Trustees-appointed review committee will read and evaluate all properly submitted applications and nominations, and will make its recommendation for Awardee of the 2017 Young Adult of the Year Award to the Board for approval, after which the decision will be deemed final.

**Notification of Awardee:**

The Awardee and all other applicants/nominees will be notified via email by the third week of May 2017.

**Award Presentation:**

The Young Adult of the Year Award will be presented at the Church Club's Annual Meeting at Church of the Transfiguration in New York on June 14, 2017.

**Further Information and an Application/Nomination Form:**

To download the 2017 Form, please visit [www.churchclubny.org](http://www.churchclubny.org) and click on the Young Adults tab.

*The Church Club of New York is nonprofit organization for lay Episcopalians and laity of other faiths, which offers interchurch fellowship and educational programs, and which supports theological education and service ministries conducted by young adults. It is exempt from tax under the Internal Revenue Code § 501 (c) (3), and is classified as an integrated auxiliary of the Episcopal Diocese of New York. ID No. 13-1623944*